

# SoftDent Software

## Patient and User-Defined Codes

This two-page job aid provides a place to reference default patient user codes defined in CS SoftDent practice management software. It also provides a place to record any user-defined codes your practice might use. User codes are helpful in that they provide a way to include or exclude certain groups of patients from reports. Default codes are indicated in the table below by gray shading.

Code	Definition
A	Accept Assignment - Patient accepts assignment of all benefits.
B	
C	Collections – Patient will be excluded from recall reports.
D	
E	
F	
G	
H	
I	Inactive – Patient will be excluded from recall reports.
J	
K	
L	Legal matter – Patient will be excluded from recall reports.
M	Messages –The second line of the <b>Notes</b> field of the <b>Patient</b> window will print on recall postcards and recall reports.
N	Patient will not be included in any recall reports or postcards.
O	
P	Prints <b>PREMED</b> on recall reports and postcards, also displays <b>PREMED</b> on appointment cards.
Q	
RN	Indicates the monthly interval of recalls. For example, R4, indicates a recall interval of 4 months.
S	
T	

## Patient and User-Defined Codes continued. . . .

Code	Definition
U	
V	
W	Indicates the patient receives medical assistance.
X	Insurance estimation turned off for the patient.
Y	
Z	
1	
2	
3	
4	
5	
6	
7	
8	
9	